



MARLBOROUGH HOUSE SCHOOL

REGISTRATION FORM

1. YOUR CHILD

Surname:

First Names:

Name you would prefer your child to be known by (if different from above):

Date of Birth: (dd/mm/yy)/...../.....

Sex: (M/F)

Religion:

Nationality:

Proposed Year of Entry:

Term: Autumn/Spring/Summer (*please delete*)

2. PARENTS' DETAILS

Parents' Marital Status:

Father's Full Name & Title:

Occupation:

Address:

.....

.....

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Home telephone:

Mobile telephone:

Email:

Mother's Full Name & Title:

Occupation:

Address: (if different from above)

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Home telephone: Mobile telephone:

Email:

3. YOUR FAMILY

Names and dates of birth of siblings:

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Please mention here the names of any other members of your family attending the school:

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4. CURRENT SCHOOL/NURSERY

Name and Full Address of present School or Nursery:

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Please state when he / she began attendance there:

Name of Head:

Telephone number: Email.....

5. HEALTH (Detailed information is requested on the Medical Form)

Please give brief details of any specific dietary requirements (eg vegetarian):

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Please provide brief details of any medical condition (including allergies) or physical impairment:

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6. EDUCATION

Please provide any relevant information regarding your child’s current education. This may include details of any learning difficulties or disabilities and any strength or talent in a particular subject area. Please include details of any extra help or extension work being given at the current school. (Please attach any relevant reports – eg Educational Psychologist assessments.)

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7. FINALLY

Please say how you first heard about Marlborough House School:

- | | | | | | |
|------------------|--------------------------|----------------|--------------------------|-----------------|--------------------------|
| Local reputation | <input type="checkbox"/> | Present school | <input type="checkbox"/> | Internet search | <input type="checkbox"/> |
| Advertisement | <input type="checkbox"/> | Friends | <input type="checkbox"/> | School Guide | <input type="checkbox"/> |

Please help us keep your information up-to-date by letting us know if you move and advising us of any other changes to the details which appear on this registration form.

8. DECLARATION

We request that the named child be registered as a prospective pupil. A cheque for the non-returnable registration fee of £50 is enclosed. We understand that registration will not necessarily guarantee our child a place at the School. Please refer to our Admissions Policy which is on the School's website and available on request from the Registrar. We understand that the standard Conditions of Admission of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We understand also that the School (through the Head, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of our child.

- I / We agree to the personal data provided above being processed for the legitimate business of Marlborough House School managing the admissions process. I / We agree to this information being held until such time as the above-named child is no longer of an age to apply for a place at the School, or until I / we request that our personal data no longer be retained. Yes
- I / We agree to you keeping in touch about admissions-related information (eg future deadlines and admissions events such as Open Mornings) and news about, and activities on offer from Marlborough House School. Yes No
- If we go on to join the school, we give permission for the School to pass on our contact details to the form Social Reps and other parents at the School for the purposes of making social arrangements. Yes No

We will never sell your data and we promise to keep your details safe and secure.

You can change your mind at any time by emailing the Registrar registrar@marlboroughhouseschool.co.uk

For further details on how your data is used and stored please visit our website

<https://www.marlboroughhouseschool.co.uk> to see a copy of our Privacy and Data Policy or request a copy from the Registrar.

Signatures:

Father:*

Date:

Mother:*

Date:

(* or legal guardian as appropriate)

Thank you for registering your child with Marlborough House School.

The completed form should be sent, along with the Registration fee of £50 per child to: Mrs Emma Houchin, Registrar, Marlborough House School, High Street, Hawkhurst, Cranbrook, Kent TN18 4PY

A separate Registration Form must be completed for each child you wish to register.

Cheques should be made payable to Marlborough House School, if you prefer to make a bank transfer, the details are: Marlborough House School, sort code 60-06-18, account no 59045361, please quote your surname as the reference so we can match your transfer to the correct registration form.

